

U.S. Department of Health and Human Services National Institutes of Health Intramural Loan Repayment Programs Recommendation for LRP Funding (ACGME Applicants only)	Instructions for the ACGME Coordinator: Please complete Sections A and B following the instructions below. Send the completed package to: NIH Office of Loan Repayment 6011 Executive Boulevard, Room 206 Bethesda, MD 20892-7650
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Section A - Applicant Data

1. Applicant's Name (Last, first, middle)	1a. Institute	1b. Social Security No.
2. Position Title (e.g., Staff Fellow, Clinical Associate, etc.)	2a. Pay Plan/Occupational Series	2b. Grade (if appropriate)
3. General Research Loan Repayment Program - ACGME(3-year minimum contract required) Name of ACGME Program:	4. Start Date _____ End Date _____	

Section B - ACGME Program Representatives

1. ACGME Program Director (Signature)	Date	2. ACGME Staff Representative (Signature)	Date
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**Instructions for the National Institutes of Health (NIH)
Intramural Loan Repayment Programs (ILRP)**

Special Instructions for ACGME Representatives
Form NIH 2674-5

1. Complete all information in Section A concerning the applicant.
2. Attach a copy of the applicant's offer of employment letter from the ACGME Training Program Director. The letter must state a minimum of 3-year employment period.
3. If available, also attach a copy of the SF-50 or the SF-52.
4. Obtain signature of the ACGME Program Director in Section B.
5. Sign as ACGME Program Staff Representative. Your signature signifies that the following items have been attached to the application:
 - Form 2674-5 (ACGME 01/06) Recommendation for LRP Funding.
 - Letter signed by Program Director or equivalent official offering fellowship employment for a minimum of 3 years.
 - Applicant's current CV.
 - Three (3) recommendation letters should be submitted directly to the LRP office. Letters submitted in support of the fellowship application may be submitted.

The ACGME LRP requires a 3 year commitment: Individuals must serve an initial 3-year contract for eligibility for the ACGME Loan Repayment Program. Individuals in an ACGME LRP cannot switch into another LRP during this 3-year period. The initial appointment to the ACGME Training Program must also be for 3 years and must be stated in the offer letter.