



Electronic Research Administration
A program of the National Institutes of Health

eRA Commons Working Group (CWG) Meeting Agenda

Meeting Details:

Tuesday, May 14, 2013
1-3 p.m.
Washington Court Hotel
Room: Springwood Hall
525 New Jersey Ave, NW
Washington, DC 20001
202.628.2100

Agenda Items:

1. eRA Commons/ASSIST Updates

- Recent changes
- Upcoming releases

Presenters: Sheri Cummins and Scarlett Gibb

Time: 15 minutes

2. Roles and Rights Discussion Continued

- Looking at existing roles and rights in Commons
- New roles coming in fall 2013
- Relationships between roles in Commons and roles in ASSIST

Presenters: Scarlett Gibb and Sheri Cummins

Time: 30 minutes

3. Inclusion Project

- Forms for inclusion (of women and minorities) have changed, new look and feel
- NIH will start using the structured forms in July.
- The workflow for making updates after submission (new screens)
- Progress reports, filling in the actuals

Presenters: Daniel Fox

Time: 20 minutes

4. Help Desk: Report to Organizations

- Defining who "owns" an issue
- Procedures to avoid the "pass around" scenario

Presenters: Dave Hunter

Time: 10 minutes

5. Support Processes for Public Access Data

- Who to contact

Presenters: Scarlett Gibb

Time: 10 minutes

6. Announcements/Information

Presenters: Federal Staff

Time: 20 minutes

7. General Discussion

Presenters: All

Time: 15 minutes