



A program of the National
Institutes of Health



InCommon Federated Login

Teresa Reed

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electronic Research Administration (eRA)
OER, OD, National Institutes of Health



National Institutes of Health
Office of Extramural Research

Phase I

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- **THIS INITIATIVE ALLOWS ERA COMMONS USERS AFFILIATED WITH INCOMMON FEDERATED INSTITUTION / ORGANIZATIONS TO ACCESS FEDERAL GOVERNMENT APPLICATIONS USING THEIR INSTITUTION / ORGANIZATION CREDENTIALS.**

Phase I

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- **PHASE I PILOT SUPPORTS THE FOLLOWING:**

User Roles –

POSTDOC	SCIENTIST	TRAINEE
GRADUATE STUDENT	PROJECT PERSONNEL	UNDER-GRADUATE

Functionality –

HOME	ADMIN	PERSONAL PROFILE	eRA PARTNERS
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Phase I

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- **REGISTRATION TO PARTICIPATE IN INCOMMON FEDERATED LOGIN IS A TWO-STEP PROCESS:**

- InCommon Federated

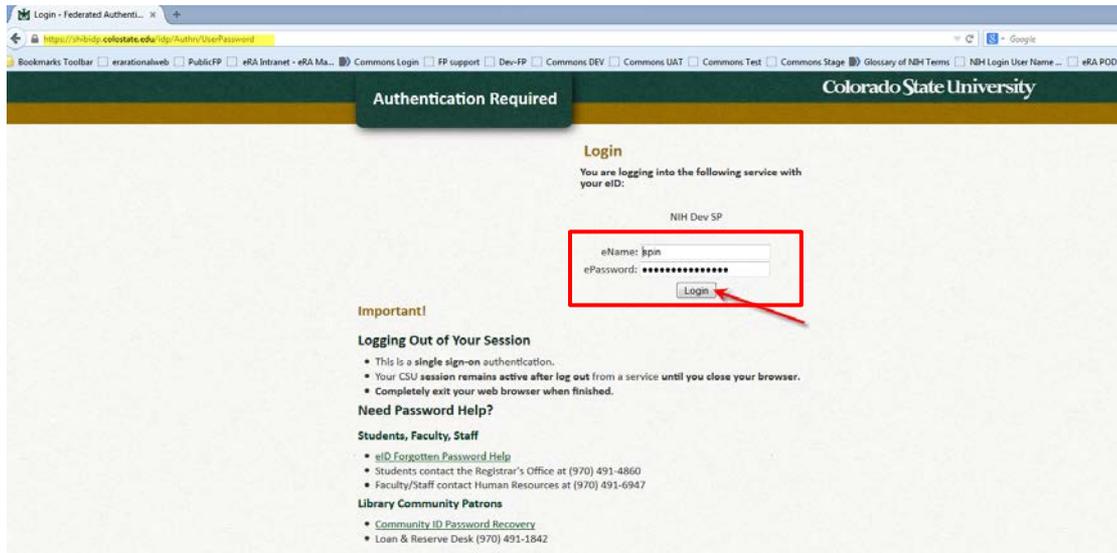
- NIH eRA Commons

- The eRA team is currently working on participation procedures. Please contact Scarlett Gibb at Gibbs@OD.NIH.GOV to request information regarding sponsorship.

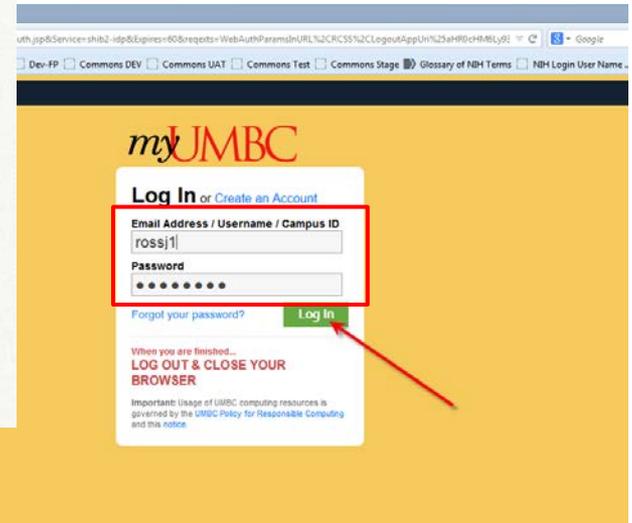
InCommon Federated Login

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- Login via institution / organization.



The screenshot shows the Colorado State University login page. At the top, there is a navigation bar with the text "Authentication Required" and "Colorado State University". Below this, the page title is "Login" and the subtitle is "You are logging into the following service with your eID:". The main content area is for "NIH Dev SP" and contains a login form with two input fields: "eName: jpin" and "ePassword: *****". A red box highlights these fields and the "Login" button below them, with a red arrow pointing to the button. To the left of the form, there is a section titled "Important!" with sub-sections: "Logging Out of Your Session" (with three bullet points), "Need Password Help?", "Students, Faculty, Staff" (with three bullet points), and "Library Community Patrons" (with three bullet points).

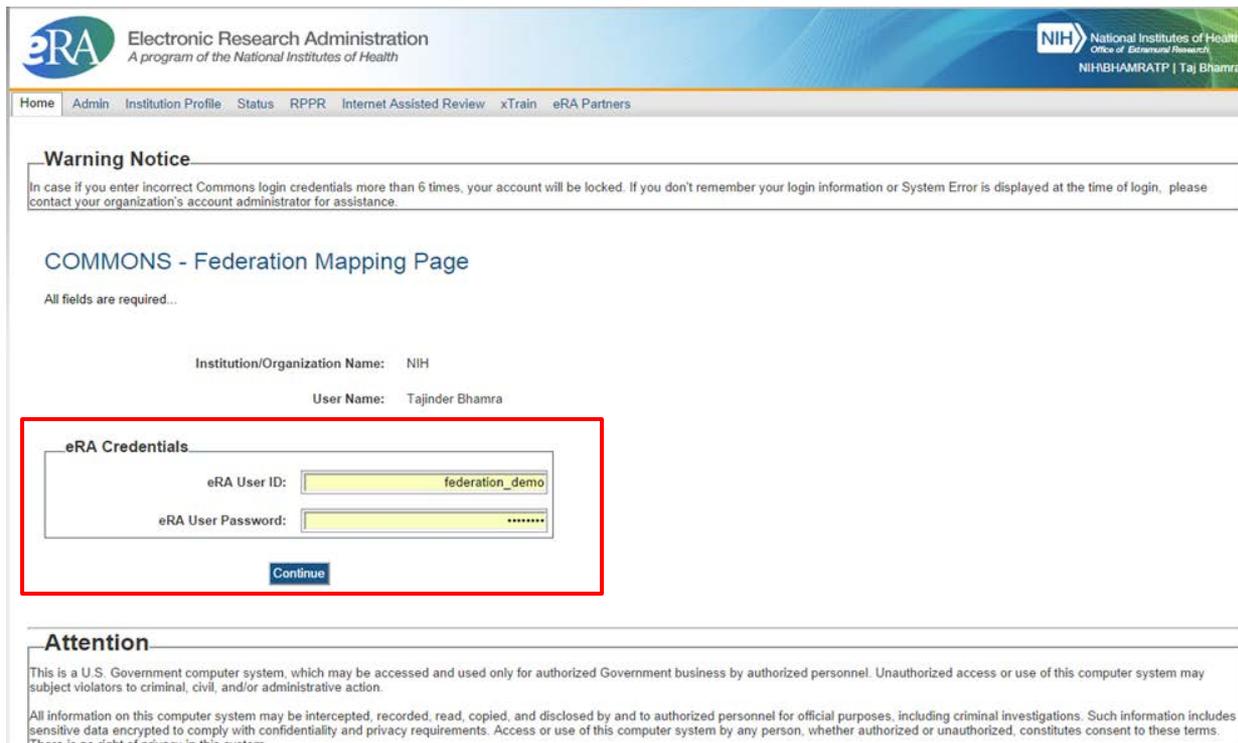


The screenshot shows the myUMBC login page. At the top, there is a navigation bar with the text "Log In or Create an Account". Below this, the page title is "Log In or Create an Account" and the subtitle is "Email Address / Username / Campus ID". The main content area contains a login form with two input fields: "Email Address / Username / Campus ID" (with the value "rossj1") and "Password" (with the value "*****"). A red box highlights these fields and the "Log In" button below them, with a red arrow pointing to the button. Below the form, there is a link "Forgot your password?" and a section titled "When you are finished... LOG OUT & CLOSE YOUR BROWSER" with a sub-section "Important: Usage of UMBC computing resources is governed by the UMBC Policy for Responsible Computing and this notice".

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- **Initial Mapping** – perform one-time mapping of institution / organization credentials to eRA Commons User ID.



eRA Electronic Research Administration
A program of the National Institutes of Health

NIH National Institutes of Health
Office of Electronic Research
NIH-BHAMRATP | Taj Bhamra

Home Admin Institution Profile Status RPPR Internet Assisted Review xTrain eRA Partners

Warning Notice
In case if you enter incorrect Commons login credentials more than 6 times, your account will be locked. If you don't remember your login information or System Error is displayed at the time of login, please contact your organization's account administrator for assistance.

COMMONS - Federation Mapping Page
All fields are required...

Institution/Organization Name: NIH
User Name: Tajinder Bhamra

eRA Credentials

eRA User ID: federation_demo
eRA User Password:

Continue

Attention
This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action.
All information on this computer system may be intercepted, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including criminal investigations. Such information includes sensitive data encrypted to comply with confidentiality and privacy requirements. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.
There is no right of privacy in this system.

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- **Change Affiliation** – select Institution link to switch between institution / organizations.

U.S. Department of Health & Human Services www.hhs.gov

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NIH OER

Welcome: Test Alexander
Institution: [UNIVERSITY OF CALIFORNIA SAN DIEGO](#)
Roles: UNDERGRADUATE
[Contact Us](#) | [Help](#)

Home Admin Personal Profile eRA Partners

Change Affiliation

List of Affiliations
Institution Name
UNIVERSITY OF CALIFORNIA SAN DIEGO <input checked="" type="radio"/>
DUKE UNIVERSITY <input type="radio"/>
CHILDREN'S HOSPITAL CORPORATION <input type="radio"/>

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NIH National Institutes of Health (NIH)
9000 Rockville Pike
Bethesda, Maryland 20892

Department of Health and Human Services

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GRANTS.GOVSM
FIND. APPLY. SUCCEED.SM

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- **Pilot Roles** – Note that if affiliation is changed to a role that is not supported in Phase I, there will be no functionality available until affiliation is changed back to a supported role.

The screenshot displays the NIH Commons website interface. At the top, the U.S. Department of Health & Human Services logo and the Commons program logo are visible. The user's name, Test Alexander, and institution, DUKE UNIVERSITY, are shown. A red box highlights the user's role information, which is currently blank. A red arrow points to the 'Roles' field in the user profile section. Below the header, the main content area is titled 'Welcome to the Commons' and includes a system information message stating that all systems are available. The message lists several links for guidance and support, including 'Guidance for resumption of grant-related activities post shutdown', 'Notice NOT-OD-13-061', and 'eRA Help Desk Customer Portal'. The user's privileges are listed, including Administration, Institution Profile, Personal Profile, Status, and RPPR. The right sidebar contains 'What's New' and 'Commons Resources' sections with various links.

U.S. Department of Health & Human Services

www.hhs.gov

eRA Commons
A program of the National Institutes of Health

NIH OER

Welcome: Test Alexander
Institution: DUKE UNIVERSITY
Roles:
Contact Us | Help

Welcome to the Commons

To connect to the **OFFICIAL PRODUCTION** version of the NIH Commons, use this URL: <https://commons.era.nih.gov/commons/>

Welcome

Test Alexander
Institution: [DUKE UNIVERSITY](#)
Roles:

eRA Commons Help Desk

- Hours: Mon-Fri, 7AM-8PM EDT/EST
- Web: <http://grants.nih.gov/support>
- Toll-free: 866-504-9552
- Phone: 301-402-7469
- TTY: 301-451-5939

Contact initiated outside of business hours via Web or voice mail will be returned the next business day.

System Information Message

All systems are available.

- [Guidance for resumption of grant-related activities post shutdown](#)
- If you have questions on whether to submit an eSNAP or RPPR, please see [Notice NOT-OD-13-061](#) for guidance.
- If your RPPR is due and you've either initiated and/or submitted an eSNAP instead, please submit your request for support via our online ticketing system at [eRA Help Desk Customer Portal](#).

Commons allows you to perform the following activities below based on the privileges associated with this profile:

- **Administration** - Allows you to assign a delegate to perform system and accounts maintenance [more...](#)
- **Institution Profile** - Enables you to view and update institution information [more...](#)
- **Personal Profile** - Allows you to update your personal information [more...](#)
- **Status** - Allows you to check the status of grants and applications that have been submitted [more...](#)
- **RPPR** - Allows you to review the information needed to complete a progress report. See [RPPR Information](#) and Submitting Progress Reports.

What's New

- [New in RPPR](#)
- [New Help Desk System](#)

Commons Resources

- [Frequently Asked Questions](#)
- [Latest Release Notes](#)
- [Commons Login Tutorial](#)
- [Commons Support Page](#)
- [eRA Training](#)
- [User Guides](#)
- [Grantee Organization Registration](#)
- [eRA Website](#)
- [Applying Electronically](#)

Additional Links

- [eRA Contacts](#)
- [RePORT](#)
- [Grants.gov](#)
- [iEdison](#)

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- **UAT** –User Acceptance Testing is scheduled to begin the week of September 15. We would like to invite eRA Commons users affiliated with institution / organizations registered in InCommon Federated to participate at this time.
- For a complete list of registered institution / organizations and instructions for participating in UAT, please contact Scarlett Gibb at 301.435.3435 or via email at GibbS@OD.NIH.GOV.

Phase II

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- **PHASE II WILL DELIVER THE FULL ERA COMMONS FUNCTIONALITY FOR THE PRINCIPAL INVESTIGATOR USER ROLE.**



Thank you

