

expenditures. The Awards Module also contains all terms and conditions for the award, agency contract information, subcontracts database and a robust reporting tracking section that allows the institution to track all sponsor's reporting requirements.

The **IRB Module** includes a protocol creation interface, committee maintenance schedule and agenda maintenance. Within each step of the protocol approval process, the module allows for automatic correspondence generation between the IRB Committee to the investigator.

The **Conflict of Interest Module** allows the investigator and the institution's Conflict of Interest Committee to track conflict of interest disclosures. The Coeus Consortium offers an active user base that helps fellow members with the implementation of the application and provides a forum to ensure that the functionality of Coeus continues to adapt according to your institution's business practices.

Another benefit of joining the Coeus Consortium is that members of the Coeus consortium receive the source code for the application which allows them to make custom modification. These modifications are then shared back to the consortium for potential inclusion in future release.

3. Describe the type of customers you service (e.g., individuals, small businesses, small institutions, mid-large institutions, foreign institutions).

The Coeus Consortium is made of a variety of small, medium and large organizations. The software was created by research institutions and their direct contributions to the application serve as a "best practice" for new institutions joining the consortium.

4. What types of electronic applications can be submitted through your product/service (e.g., all NIH grant programs that allow electronic submission through Grants.gov, all NIH grant programs except X, all grant programs submitted through Grants.gov and processed by eRA Commons including NIH partners, all grant programs offered through Grants.gov)?

Whether electronic or paper, Coeus allows institutions the flexibility of using the proposal development modules for all the sponsoring agencies (federal and non-federal). Coeus currently supports over 75 Grants.gov forms as well as the ability to print "legacy" forms for agencies and programs that have not transitioned to Grants.gov. For example, the NIH 398 application for set is available for users to print for those NIH programs that have not transitioned. A series of "generic" printable forms are available that are used to provide budget and proposal information or private profit and private non-profit sponsors. As new forms are created or existing forms modified, the community is provided regular updates to the data streaming engine that supports Grants.gov and agency specific form sets.

5. Do you offer any special services to assist small businesses/institutions or foreign applicants through the submission process (e.g., staff that can provide assistance

traversing the registration and/or submission process, special hours of support or support channels for foreign applicants, support in languages other than English, special process for applicants with limited Internet connectivity)?

The Coeus Consortium employs support individuals to assist any member institution with the entire research process and the rest of the Coeus community often assist their sister institutions.

6. What is the lead time needed to implement your solution?

The lead time to implement Coeus will vary from institution to institution depending on the know-how and readiness of the school as well as the number of modules being implemented. "Out of the box" Coeus can be implemented in a couple of months (technically) but our experience has shown that the majority of implementation time is to allow sufficient time for end-user training.

7. Describe your cost strategy (e.g., flat fee per application, negotiated based on volume and/or services selected).

There are four levels of membership for the Coeus Consortium. Coeus does not charge for the software, but rather membership levels determine the amount of influence the institutions have over future enhancements and functionality.

A **Basic Member** will have access to all developments produced by the Coeus Consortium during the course of their membership.

A **Development Member** will be entitled to participate in Consortium meetings to be held on a set schedule to discuss future development activities and to assist in the identification of detailed specifications of those development activities. The Development Member will also be entitled to propose a specific functionality or a specific infrastructure project related to the Coeus product on payment of additional sums (i.e., in excess of the basic \$25,000) subject to the review of the Steering Committee and the final decision of the Program Director.

A **Steering Member** will provide a greater amount of financial support and, in addition to being able to allocate a portion of its membership fee towards a specific focused Infrastructure Project, will be entitled to designate an individual to serve on a Steering Committee that will assist the Program Director with the establishment of Program priorities and initiatives. The Program Director will receive and be responsive to comments from and the consensus of the Steering Committee in selection of initiatives for implementation. In this manner, Steering Members will assist the Program Director with the choice of new developments. The Steering Committee will meet as often as necessary to determine Program issues, but at least semi-annually. The Steering Committee will support the Program director in preparing an annual summary of Program activities for all Members of the Consortium.

The fourth level of participation will be **Industry Member** which, because of its commercial interests, will also provide a greater amount of financial support. The Industry Member will be entitled to the same program participation as the Steering Member.